

Nominee Form - SBCT Board of Directors

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|-------------|--|--------|--|
| Name: | | Date: | |
| Email: | | Phone: | |
| Address: | | | |
| Occupation: | | | |

1. I would consider myself more of which type of nominee (Check one):
Artistic Business Both

2. One responsibility of our board is to articulate a clear purpose for why we exist and to translate that into a mission statement that can be communicated to patrons, donors, other community members and volunteers. This involves board members that have big picture thinking skills as well as forward looking perspectives. People in this area for example, might be very good at participating in the long range planning committee. If you think you have skills in this area, please share those in a few statements below.

3. Another responsibility of our board is to evaluate and review the performance of the executive director. In addition to the direct evaluation of the executive's performance, this area involves ensuring that solid personnel policies, grievance procedures, and proper management of other employees are all being performed. This area also involves making sure our policies and procedures adhere to the existing by-laws and to make appropriate changes as needed from time to time to those by-laws. This area also provides guidance to the executive director to ensure we have efficient and effective organizational planning. Nominees skilled in this area might be very helpful on the personnel or by-laws committees. If you think you have skills in this area, please share those in a few statements below.

4. Another responsibility of our board is to provide adequate resources for the organization to fulfill our mission. This involves working in partnership with the executive director to raise funds from the community. This can either be within an operational context or capital funding campaign, whichever is needed. Typically, the best candidates in this area are well connected in the community or have specific experience in fundraising (although fundraising is every board members responsibility). Nominees skilled in this area might be very helpful in the development or capital campaign committees. If you think you have skills in this area, please share those in a few statements below.

5. Another responsibility of our board is to manage our resources effectively. Our board, in order to remain accountable to our donors and the public, must help develop the annual budget and ensure that adequate financial controls are in place. In addition, we must ensure that the assets we have are being properly maintained and functional for the long term. Nominees skilled in this area might have a financial background and could serve on the finance committee or may be skilled in physical property management and could be effective on the building committee. If you think you have skills in either of these areas, please share those in a few statements below.

6. Another responsibility of our board is to determine, monitor and strengthen our Theatre's programs. This includes selecting the types of shows we choose to perform both from an adult as well as children's perspective. This also involves linking the programs we provide for education purposes to our long range plan and mission statement. We choose to make diversity and inclusivity a primary focus of our mission and this area of our board member responsibilities ensures that these areas receive their proper emphasis as we execute our day-to-day programs. Last, but certainly not least, we need members that know good theater when they see it. We must ensure that our product measures up to our expectations and those who we serve. Nominees skilled in this area might be very helpful in the play selection, children's theatre, or other committees. If you think you have skills in this area, please share those in a few statements below.

7. Another potentially valuable piece of information for us as a nominating committee to understand is if you have had successful experiences serving on other non- profit boards. In the following space, please list other non-profit boards you have served on and describe your experience in serving on those boards.

8. The above list is not intended to represent a comprehensive list of skills we seek. Please list any additional information about yourself in the space below and thank you for your interest in SBCT.